



**AGENDA**  
**Board of Directors' Meeting**  
**Jacksonville City Hall**  
**Thursday, January 19, 2023 - 6:00 PM**

- CALL TO ORDER -** Chairman Jerry Bittner will call the meeting to order.
- PLEDGE OF ALLEGIANCE -** Chairman Bittner will lead the board and audience in the Pledge of Allegiance.
- INVOCATION -** Dr. Wes Smith, Associate Pastor of Blue Creek Baptist Church will offer the invocation.
- ELECTION OF OFFICERS –** Authority Attorney Chuck Kitchen

The official "Annual Meeting" of the ONWASA Board of Directors is held in January of each calendar year in accordance with Article 3 of the organization's bylaws. Article 4 of those bylaws state that the "officers of the Authority shall be the Chair, a Vice Chair, a Secretary/Treasurer, and such other officers and assistant officers, with such powers and duties not inconsistent with these bylaws or applicable law, as may be elected and determined by the Authority in accordance with the law. The Chair and Vice Chair shall not be of the same jurisdiction.

Each officer is elected at each annual meeting of the directors and serves a one (1) year term. Officers may serve up to five (5) successive terms within the same office.

Attorney Chuck Kitchen will conduct the election of the Chairman, Vice Chairman, and Secretary/Treasurer for the 2023 term.

**Action Requested:** Elect officers for the 2023 term.

**CHAIRMAN'S REMARKS:** Please turn cell phones to "off" or "vibrate". Individuals making presentations or public comments are asked to adjust the microphones as necessary and to speak directly into the microphone. This meeting is being recorded.

**1. APPROVAL OF AGENDA**

**Action Requested: Consider** a "Motion to approve agenda as amended/submitted."

**2. APPROVAL OF ITEMS ON CONSENT AGENDA:** The consent agenda includes items that may be acted upon in a single vote with the minutes reflecting the motion and vote on each item. Any ONWASA Director may remove items from the consent agenda for separate discussion and consideration during the business portion of the meeting.

**Action Requested:** Consider a "Motion to approve the consent agenda

## CONSENT AGENDA ITEMS

*Any Director may request that any Consent Agenda item(s) be moved to the Business portion of the agenda. An item moved to Business will be considered separately. Items remaining on the Consent Agenda may then be considered as a whole.*

### **A. Acceptance of Monthly Departmental Reports**

November & December 2022 Financial Reports

October & November 2022 Operations Reports

**Action Requested:** Consider a “Motion to accept the monthly departmental reports.”

### **B. Approval of Minutes**

November 17, 2022, Regular Meeting Minutes

**Action Requested:** Consider a “Motion to approve the minutes as presented.”

## **3. BUSINESS**



### **A. Annual Comprehensive Financial Report Fiscal Year 2021-2022**

**Presenting:** Ms. Linda Murphy, CPA and Assurance Manager with PBMares

The annual audit for the fiscal year ended June 30, 2022 has been completed. Ms. Linda Murphy, CPA and Assurance Manager, with the independent accounting firm of PBMares will be in attendance to make a presentation to the Board of Directors.

**Action Requested:** Consider a “Motion to accept the Annual Comprehensive Financial Report.”

### **B. Financial Update**

**Presenting:** Ms. Tiffany Riggs, CFO

ONWASA is just past the half-way point of our 2022-2023 fiscal year. ONWASA’s finance officer, Ms. Tiffany Riggs will provide a briefing to the Board of Directors on utility finances.

**Action Requested:** Receive the verbal Report.

## **4. PUBLIC COMMENT**



Citizens are invited to address any comments or concerns to the Board of Directors. Each speaker is granted three (3) minutes during this period of public comment.

**5. CHIEF EXECUTIVE OFFICER’S COMMENTS**

**6. BOARD OF DIRECTOR’S COMMENTS**

**7. ADJOURN**

**For Reference: ONWASA Strategic Plan Goals**

Business Items and Major Budget Initiatives are all tied to the goals that are part of ONWASA’s adopted strategic plan. Icons indicate which goals the item(s) support.



Communication and Partnerships

*Fostering an environment that encourages open communication and supports partnerships*



Enhanced Customer Experience

*Creating a culture that delivers an enhanced customer experience*



Financial Stewardship

*Generating revenues sufficient to support operations and growth, while maintaining reasonable rates*



Reliable and Sufficient Infrastructure

*Planning, delivering, and maintaining dependable infrastructure necessary to address the changing needs of the service area*



Workforce Development

*Attracting, developing, and retaining a professional highly skilled, engaged, and versatile team*