



ON SLOW WATER AND SEWER ADVISORY COMMITTEE

AGENDA ANNUAL MEETING TUESDAY, FEBRUARY 13, 2018 5:30 PM

CALL TO ORDER – Chairman Phil Persiani

ROLL CALL – Vice-Chairman Grant Sparks

- 1. Acceptance of Today’s Agenda**
Action Requested: Motion to accept February 13, 2018 agenda as amended/submitted.
- 2. Approval of August 8, 2017 Minutes**
Action Requested: Motion to approve August 8, 2017 minutes as amended/submitted.
- 3. Election of Officers for 2018**
- 4. Review of items from recent Board of Directors Meetings – David M. Mohr**
 - a. Sept 21, 2017 - Regular Meeting**
 - b. Nov 16, 2017 - Workshop and Regular Meeting**
 - c. Jan 18, 2017 - Workshop and Regular Meeting**
- 5. Review of Current Development Projects and Approvals – Wynne Ray**
- 6. Individual Capital Project Updates – David M. Mohr**
- 7. Miscellaneous Items – David M. Mohr**
 - a. Strategic Plan and Rate Study**
 - b. Capital Improvement Plan**
 - c. Utility Ordinance, Article VI**
 - d. WSAC Meeting Schedule**
- 8. Member Comments**
- 9. Adjourn**



WATER AND SEWER ADVISORY COMMITTEE (WSAC)

2018 MEETING SCHEDULE

Tuesday, February 13, 2018

Tuesday, April 10, 2018

Tuesday, June 12, 2018

Tuesday, August 14, 2018

Tuesday, October 9, 2018

Tuesday, December 11, 2018



**Water and Sewer Advisory Committee
Meeting Minutes
Tuesday, August 8, 2017
5:30 pm**

The regular monthly meeting of the Water and Sewer Advisory Committee was called to order by Chairman Phil Persiani on Tuesday, August 8, at 5:34 pm, at the ONWASA main office.

Roll Call by Vice-Chairman Grant Sparks:

Members present for meeting were:

Member
Philip Persiani, Chairman
Grant Sparks, Vice-Chairman
Jon Harrison, Member
Jim Dorn, Member
Jim Morton, Member
Donnie Pierce, Member

Absent: Woodrow Lassitter

Others attending the meeting

David M. Mohr, Engineering Director, ONWASA
Wynne Ray, Technical Operations Supervisor, ONWASA
Sherry Jones, WSAC Secretary, (Operations Coordinator, ONWASA)

The minutes of the **June 13, 2017** meetings were distributed to WSAC members. Two errors were noted and amended. *Vice-Chairman Grant Sparks motioned to approve the minutes as amended. Jim Morton seconded the motion.* All members unanimously agreed.

All members unanimously agreed to follow the current agenda with no amendments.

Review of items from the recent Board of Director's Meetings, by David Mohr:

There were two ONWASA Board of Director's Meetings held since the last WSAC meeting. The first meeting was held June 21st, which was a public hearing and meeting concerning the proposed budget. No one was present for public comment. The Board approved and adopted the FY 2017-18 Budget and rate and fee schedule. There were no changes since the Budget Workshop. The Budget is on ONWASA's website for review. The second meeting was on July 20th. This meeting was considered to be a Special Meeting with the intent to amend the Utility Ordinance and schedule a public hearing. This is due to HB 436 which was passed by the State concerning impact fees. That public hearing will be held on September 21st at the next Board meeting.

Review of Current Project and Development Approvals, by Wynne Ray

Next, ONWASA Technical Operations Supervisor, Wynne Ray discussed the 8 new projects approved since the last WSAC meeting in June.

- 1) ABC Store in Swansboro
- 2) Albert J. Ellis Air Traffic Control Tower
- 3) Bridgeport Sec IV (Old Folkstone)
- 4) Folkstone electrical transfer station
- 5) Heron Watch (Queen's Creek Rd) 119 Lot Subdivision
- 6) Highlands @ Queen's Creek (part of King's Bridge Subdivision)
- 7) Oyster Landing Phase III (Highway 172, Sneads Ferry)
- 8) Benton Commercial office space (Swansboro)

Note: The remaining items were presented by David M. Mohr, Engineering Director.

Capital Project Updates

Mr. Mohr reviewed 6 current projects including the Dixon RO improvements. There have been problems with silica at that plant. Staff is trying to determine the best approach for the problem.

The state is reviewing the request to proceed with construction at the Union Chapel well sites. The contractor will begin installation as soon as approval from the state is received.

The next project is the Holly Ridge Sewer Improvements project. The Notice to Proceed was signed on July 18 and construction should begin around August 1. Work will include about 3,000 ft. of gravity sewer and 9 manholes. This project is to be completed by February of 2018.

North Topsail Bridge waterline replacement project is still pending. We are waiting for 2 permits before we can proceed. The goal is to have the construction completed before the Memorial Day holiday in 2018.

Dixon Wells D10 and D11 project in will be going out to bid soon. There are 2 drilled wells on Hwy 50 just north of Holly Ridge. Those will be built out and a raw water line will be installed down Hwy 17 to near Old Folkstone Rd. Those wells will feed into the Dixon Water plant. This project is about 18 months from completion.

The final project discussed is pump station rehabilitation in 2 locations; one at Hargett Street in Richlands and the other is Shore Drive in Swansboro. They were identified by the Collections staff as the 2 most problematic lift stations in terms of physical condition. ONWASA asked an engineer to inspect those stations and give a proposal for design.

Northwest Regional Water Reclamation Facility Issues

Staff continues to work with an engineering consultant to identify and execute actions necessary to clean the plant. The repair and replacement of fouled equipment is going well. There are still several issues that must be resolved before the plant can be fully functional. Getting those issues resolved is a high priority for the Executive Director. Staff has not seen any more traces of leachate and feels confident the system is fully purged.

HB436

Recently, state legislation affecting impact fees was signed into law. ONWASA charges impact fees to new customers to offset the cost of expanding the system to serve those new customers. The impact fees have been renamed "System Development Fees". The legislature is requiring authorities like ONWASA to perform a written analysis and justify the amounts charged. This includes a preparation of a Capital Improvements Plan with a minimum of 10 years of planning. Justification must be completed by July 1, 2018.

Strategic and Capital Planning

ONWASA has hired an outside firm with expertise in utility strategic planning and rate fee studies under contract to assist staff with compiling information needed for the System Development Fee justification process, to perform a rate study to review current fees that ONWASA charges, and to review the Capital Planning process.

Engineering Staff Changes

New Capital Project Administrator Katherine Harris has recently resigned from her position. Her husband has been transferred to Camp Pendleton in California.

Member Comments

WSAC members and staff discussed various issues such as miscellaneous infrastructure and old, faulty systems across the country that must be replaced.

Chairman Phil Persiani motioned to adjourn. Vice-Chairman Grant Sparks seconded the motion. All members unanimously agreed.

This meeting was adjourned at 6:19 p.m.

These minutes were approved on: _____

Sherry A. Jones, WSAC Secretary