



AGENDA
Board of Directors' Special Meeting
Jacksonville City Hall
Thursday, May 30, 2019
6:00 PM

CALL TO ORDER - Chairman Gregory Hines

INVOCATION – Pastor Joel D. Churchwell, Sandy Run Missionary Baptist Church

PLEDGE OF ALLEGIANCE – Chairman Hines will lead the board and audience in the Pledge of Allegiance.

CHAIRMAN'S REMARKS

Please turn cell phones to “off” or “vibrate”. Individuals making presentations or public comments are asked to adjust the microphones as necessary and to speak directly into the microphone. This meeting is being recorded.

1. APPROVAL OF AGENDA

Action Requested: Consider a “Motion to approve agenda as amended/submitted.”

2. PUBLIC HEARING



A. Public Hearing for FY19-20 ONWASA Budget

In accordance with North Carolina General Statutes §159-12 and 162-9, the ONWASA Board of Directors shall hold a public hearing on the proposed budget prior to its adoption. All required notices have been given. Citizens have an opportunity to address the Board for no more than three minutes per speaker on the topic of the proposed FY19-20 ONWASA budget.



Action Requested: It is requested that the Chairman conduct the required Public Hearing. Each member of the public is granted a 3-minute time to address the Board

- a) Chairman Hines will open the public hearing.
- b) Public comments are received on the topic of the budget
- c) Chairman Hines will close the public hearing once all members of the public that wish to do so have addressed the board.

3. BUSINESS



A. Discussion of the FY19-20 Proposed ONWASA Budget

Presenters: Jeffrey L. Hudson, CEO and ONWASA Leadership Team (As Requested)

The proposed FY20 budget has been produced in accordance with all NC laws. The Board of Directors have received the proposed FY20 ONWASA budget and have received comments from the public. If satisfied with the budget proposal, the Board may consider adopting the budget. If the Board wishes to change any item, the Board may consider that at any time and may call any additional special meetings or workshops it desires.

Action Requested: Consider a possible

“Motion to approve the FY19-20 Budget Ordinance and adopt the Rate and Fee Schedule Resolution.”

OR, in the alternative, consider the following:

“Motion to set an additional special meeting/workshop for ____ time on ____ day at the following location: _____.”



B. Adoption of Capital Improvement Plan Project Ordinances

Presenter: Tiffany Riggs, CFO and David Mohr, Director of Engineering



Major capital projects of ONWASA typically span multiple fiscal years. Therefore, ONWASA (like most cities and counties) use Project Budget Ordinances to create individual budgets on a project-by-project basis. This agenda item amends one existing project budget ordinance (007) and creates 3 new project budgets (009,010, and 011). Ms. Riggs is available to answer any questions about finances and Mr. Mohr is available to answer any questions about the projects.

- Project 7 is the Heather Loop Road Gravity Sewer Improvements Project. It was created last year and is being amended from \$50,000 (which was estimated for professional services only) to \$150,000 (which includes both professional services and construction).
- Project 9 is the Swansboro Wastewater Treatment Plant Infiltration Pond Flow Meter Project in the amount of \$165,000.
- Project 10 is a Pumping Station Rehabilitation Project in the amount of \$150,000.
- Project 11 is a Capacity Assessment of the Holly Ridge and Summerhouse WWTPs in the amount of \$150,000.

Action Requested: Consider a “Motion to amend CIP Project Ordinance 7 and adopt CIP Project Ordinances 9, 10, and 11 along with corresponding budget amendments.”

C. Discussion of the June 20, 2019 Board of Directors' Meeting

Presenter: Mr. Jeffrey Hudson, CEO

Following the special meeting of May 30th, staff is unaware of any projects or actions that would be necessary for consideration on June 20th. Therefore, staff recommends that the June 20th regular meeting of the board be cancelled. Staff will continue to provide weekly reports to the board on the business of ONWASA. Special meetings may be called at the will of the Board.

Action Requested: Consider a "Motion to cancel the June 20, 2019 meeting."



D. Water System Demand Brief

Presenter: ONWASA Staff

Staff is prepared to brief the Board on water system demand.

4. CLOSED SESSION



The ONWASA Board of Directors will enter closed session pursuant to NCGS 143-318.11(a)(6) to discuss the performance of a public officer or employee.

Action Requested: Consider a "Motion to enter into closed session pursuant to NCGS 143-318.11(a)(6) to discuss the performance of a public officer or employee."

5. BOARD OF DIRECTORS' COMMENTS

6. ADJOURN

For Reference: ONWASA Strategic Plan Goals

Business Items and Major Budget Initiatives are all tied to the goals that are part of ONWASA's adopted strategic plan. Icons indicate which goals the item(s) support.



Communication and Partnerships

Fostering an environment that encourages open communication and supports partnerships



Enhanced Customer Experience

Creating a culture that delivers an enhanced customer experience



Financial Stewardship

Generating revenues sufficient to support operations and growth, while maintaining reasonable rates



Reliable and Sufficient Infrastructure

Planning, delivering, and maintaining dependable infrastructure necessary to address the changing needs of the service area



Workforce Development

Attracting, developing, and retaining a professional highly skilled, engaged, and versatile team