



**BOARD OF DIRECTORS SPECIAL MEETING**

October 2, 2018, 9:00am  
ONWASA Main Office Board Room  
228 Georgetown Road, Jacksonville NC

- 1. Call to Order
- 2. Invocation
- 3. Special Business

**Chairman Greg Hines**

- a. **Presentations on Hurricane Florence**

**Various Presenters**

Staff and consultants desire to brief the board.

**ACTION REQUESTED:** Receive the reports. Handouts to be provided at the meeting.

- i. Financial Estimates of Damage and Cost      Ms. Tiffany Riggs, CFO
    - ii. Report on Northwest Plant      Mr. James Holland, PE (W.K. Dickson & Co.)
    - iii. General Account of Other Damage      Mr. David Mohr, Director of Engineering
    - iv. Presentation on Florence      Mr. Jeffrey Hudson, CEO
      - 1. Visuals
      - 2. October 5<sup>th</sup> After-Action
      - 3. Thanks

- b. **Resolution - Designation of Applicants Agent**

**Mr. Jeffrey Hudson, CEO**

Following a major disaster, public entities are required to designate applicant's agents for purposes of applying for aid and relief. *Please reference attached resolution.*

**ACTION REQUESTED:** Approve North Carolina Division of Emergency Management Resolution Designating Dawn Taylor as the ONWASA Primary Agent, Tiffany Riggs as the Secondary Agent, and Jeffrey Hudson as the Certifying Official.

- c. **Budget Amendments because of Hurricane Florence**

**Ms. Tiffany Riggs, CFO**

We are requesting a budget amendment for the known costs associated with the recovery efforts from Hurricane Florence. The costs include items such as salaries, repairs, fuel and food that were incurred during the recovery efforts for our customers. We intend to seek reimbursement for these items from our insurance provider, North Carolina League of Municipalities, and federal agencies. *Please reference attached budget amendment sheet.*

**ACTION REQUESTED:** Approve budget amendments.

**d. Northwest Project Ordinance**

**Ms. Tiffany Riggs, CFO**

Based on estimates of the known damage at the Northwest Regional Water Reclamation Facility, a project ordinance and budget amendment have been created for your consideration. The estimate provided by James Holland of WK Dickson & Co., Inc. encompasses restoring the facility to its original condition. We intend to seek reimbursement for the restoration from our insurance provider, North Carolina League of Municipalities, and federal agencies. *Please reference project ordinance, attached.*

ACTION REQUESTED: Approve project ordinance in the amount of \$5,000,000.

**e. Provision of Relief to ONWASA Customers**

**Mr. Jeffrey Hudson, CEO**

Hurricane Florence has caused tremendous devastation and loss to our customer base. To assist our customers with recovery efforts it is my recommendation that ONWASA waive certain fees for a specific period of time between September 11, 2018 and November 1, 2018, which we refer to as a "Recovery Period".

ACTION REQUESTED: Consider a "Motion to waive fees during a recovery period of September 11, 2018 to November 1, 2018 as presented."

- i. If a customer's home is uninhabitable and they prefer their water service to be disconnected, we will suspend their account and lock the meter until such time they would like to restore their service. We will not assess any charges to the customer's account and we will restore service at no charge.
- ii. If a customer's home is uninhabitable and they prefer their water service continue, they will be billed their normal charges.
- iii. Late Fees and Non-Payment Processing Fees will not be charged during the Recovery Period of September 11 – November 1.
- iv. Late Fees and Non-Payment Processing Fees assessed prior to September 11, will be held in abeyance until November 1.
- v. If a customer has a leak during the recovery period, they will be averaged billed.

**f. Request for a Late October Special Meeting**

**Mr. Jeffrey Hudson, CEO**

Hurricane Florence forced the cancellation of the Board's regular meeting of September 20<sup>th</sup>. A regular meeting has been scheduled for November 15, 2018. The regular business of ONWASA has resumed, with some deadlines for project award approaching. Staff would request that the Board consider a special meeting in late October to handle business from both September and November. Two alternative dates on the Board's regular meeting day are the 3<sup>rd</sup> Thursday, October 18<sup>th</sup> or the 4<sup>th</sup> Thursday, October 25<sup>th</sup>. This would meet staff needs until January 2019, barring anything further unforeseen, allowing the cancellation of the November 15<sup>th</sup> meeting.

ACTION REQUESTED: Consider a second special meeting in October.

**4. Director Comments**

**5. Adjourn**

