



AGENDA

**Board of Directors' Meeting - Jacksonville City Hall
Thursday, November 17, 2022 - 6:00 PM**

- CALL TO ORDER -** Chairman Jerry Bittner will call the meeting to order.
- PLEDGE OF ALLEGIANCE -** Chairman Bittner will lead the board and audience in the Pledge of Allegiance.
- INVOCATION -** Mr. Brian Young, Senior Pastor with Love Grace & Mercy Church will provide the invocation.

CHAIRMAN'S REMARKS: Please turn cell phones to "off" or "vibrate". Individuals making presentations or public comments are asked to adjust the microphones as necessary and to speak directly into the microphone. This meeting is being recorded.

1. APPROVAL OF AGENDA

Action Requested: Consider a "Motion to approve agenda as amended/submitted."

- 2. APPROVAL OF ITEMS ON CONSENT AGENDA:** The consent agenda includes items that may be acted upon in a single vote with the minutes reflecting the motion and vote on each item. Any ONWASA Director may remove items from the consent agenda for separate discussion and consideration during the business portion of the meeting.

Action Requested: Consider a "Motion to approve the consent agenda."

CONSENT AGENDA ITEMS

Any Director may request that any Consent Agenda item(s) be moved to the Business portion of the agenda. An item moved to Business will be considered separately. Items remaining on the Consent Agenda may then be considered as a whole.

A. Acceptance of Monthly Departmental Reports

September & October 2022 Financial Reports
August & September 2022 Operations Reports

Action Requested: Consider a "Motion to accept the monthly departmental reports."

B. Approval of Minutes

September 15, 2022 Proposed Regular Meeting Minutes

Action Requested: Consider a "Motion to approve the minutes as presented."

C. RFB #2022-23V Two Crew Trucks – 1 ½ Ton Cab and Chassis with Utility Body

On September 1, 2022, an invitation for bids was posted on the ONWASA website for two 1 1/2 Ton Crew Cab and Chassis with Utility Body. On September 22, 2022, bids were received and opened. Vendors that submitted were Piedmont Truck Center and National Automotive Group, Inc.

The lowest responsive, responsible bidder was National Automotive Group, Inc - \$78,005 per truck.

[Action Requested:](#) Consider a “Motion to award RFB #2022-23V to National Automotive Group, Inc. and to authorize the CEO to execute purchase contracts plus any other documents as may be required in connection with these contracts.”

D. 2022 Dump Truck

For the purchase of a tandem dump truck, which was included in this year's operating budget, we would like to use the North Carolina Statewide Term Contract 070E - 35,000 & 50,000 - 70,000 GVWR Cab and Chassis Trucks. This contract was awarded to TranSource Inc. and is effective July 17, 2019 through July 16, 2023 with one additional one-year term.

The total cost for all options and delivery is \$175,619.35.

[Action Requested:](#) Consider a “Motion to approve the purchase of one tandem dump truck, utilizing the State Contract 070E, from TranSource Inc. and authorize the CEO to execute purchase contracts plus any other documents as may be required in connection with these contracts.”

E. NDA Delegation

ONWASA is evaluating potential business models and transactions to increase its ability to treat sewerage and provide potable water. In connection with the assessments of models, ONWASA has requested other business entities to share certain Confidential Information to ONWASA provided that ONWASA enters into non-disclosure agreements (NDAs). The NDAs provides that certain trade secrets and other confidential information will not be disclosed by ONWASA. Without the approval of the NDAs, ONWASA will be unable to evaluate the advisability of alternate business models and transactions which may result in lower costs and/or greater availability of water and/or sewer capacity.

The current delegation of authority contained in the budget ordinance does not delegate to the CEO the authority to enter into a NDA on behalf of ONWASA without the NDA coming to the Board of Directors. Bringing a NDA to the Board for approval may result in companies being unwilling to share information, since they may view the disclosure of the sharing of information as unacceptable.

In order to proceed with the assessment of these alternate models, the Board is requested to grant an additional delegation of authority to the CEO to approve and sign NDAs. Prior to approval and signing of a NDA, the CEO shall have the ONWASA General Counsel review and advise the CEO on the legality of the NDA.

[Action Requested:](#) Consider a “Motion to approve the additional delegation of authority to the CEO to approve and sign non-disclosure agreements on behalf of ONWASA after review and advice of the General Counsel.”

3. BUSINESS



A. Sale of Timber - Thinning

Presenting: Mr. Franky J. Howard, CEO

The Authority's Timber Consultant has identified two ONWASA owned tracts that need to be thinned. One area is on the Wachovia land along HWY 50, and the other is at the Northwest WWTP site. The Wachovia tract is roughly 40 acres and is expected to yield between \$25,000 and \$30,000. The tract at the Northwest WWTP is roughly 102 acres and is expected to yield \$50,000. You can read both reports from the consultant in the back up materials. These timber sales will be bid on a unit basis which is typically how thinning harvest are bid. This sale of timber would be consistent with the timber management plan.

The Board of Director's are authorized to proceed with selling timber pursuant to NC Gen. Stat. § 162A-6(10). While there is no particular process the Authority is required to follow, the price for timber must be the fair market value. With this in mind, the timber will be bid. Due to time constraints with bidding, it is recommended that the Authority take the highest bid so long as it is reasonable. The approval would properly be delegated to the Chairman of the Authority, and he should additionally be delegated the authority to sign the resulting timber deed.

Action Requested: Consider a "Motion to approve the sale of the timber by bid as recommended by the Timber Consultant. Delegate to the Chairman the authority to accept the high bid as long as it is reasonable in his judgement, and further authorize the Chairman to execute a timber deed for the timber sold."



B. Capital Projects Update

Presenting: Mr. David Mohr, PE – Chief Operations Officer

ONWASA has several construction projects underway at this time, with more to come. Each quarter, Mr. David Mohr will give the Board of Directors and the public a report consisting of updates of major projects. Mr. Mohr will provide pictures of the progress when possible.

Actions Requested: No action requested.

4. PUBLIC COMMENT



Citizens are invited to address any comments or concerns to the Board of Directors. Each speaker is granted three (3) minutes during this period of public comment.

5. CHIEF EXECUTIVE OFFICER'S COMMENTS

6. BOARD OF DIRECTOR'S COMMENTS

7. ADJOURN

For Reference: ONWASA Strategic Plan Goals

Business Items and Major Budget Initiatives are all tied to the goals that are part of ONWASA's adopted strategic plan. Icons indicate which goals the item(s) support.



Communication and Partnerships

Fostering an environment that encourages open communication and supports partnerships



Enhanced Customer Experience

Creating a culture that delivers an enhanced customer experience



Financial Stewardship

Generating revenues sufficient to support operations and growth, while maintaining reasonable rates



Reliable and Sufficient Infrastructure

Planning, delivering, and maintaining dependable infrastructure necessary to address the changing needs of the service area



Workforce Development

Attracting, developing, and retaining a professional highly skilled, engaged, and versatile team