



AGENDA

**Board of Directors' Meeting - Jacksonville City Hall
Thursday, December 16, 2021 - 6:00 PM**

- CALL TO ORDER -** Chairman Jerry Bittner will call the meeting to order.
- INVOCATION -** Mr. Jeffrey Hudson will offer the invocation.
- PLEDGE OF ALLEGIANCE -** Chairman Bittner will lead the board and audience in the Pledge of Allegiance.

CHAIRMAN'S REMARKS: Please turn cell phones to "off" or "vibrate". Individuals making presentations or public comments are asked to adjust the microphones as necessary and to speak directly into the microphone. This meeting is being recorded.

1. APPROVAL OF AGENDA

Action Requested: Consider a "Motion to approve agenda as amended/submitted."

- 2. APPROVAL OF ITEMS ON CONSENT AGENDA:** The consent agenda includes items that may be acted upon in a single vote with the minutes reflecting the motion and vote on each item. Any ONWASA Director may remove items from the consent agenda for separate discussion and consideration during the business portion of the meeting.

Action Requested: Consider a "Motion to approve the consent agenda."

CONSENT AGENDA ITEMS

Any Director may request that any Consent Agenda item(s) be moved to the Business portion of the agenda. An item moved to Business will be considered separately. Items remaining on the Consent Agenda may then be considered as a whole.

A. Acceptance of Monthly Departmental Reports

August, September, October & November 2021 Financial Reports
August, September & October 2021 Operations Reports

Action Requested: Consider a "Motion to accept the monthly departmental reports."

B. Approval of Minutes

September 16, 2021 Regular Meeting Minutes
October 7, 2021 & November 4, 2021 Special Meeting Minutes

Action Requested: Consider a "Motion to approve the minutes as presented."

3. BUSINESS

A. Annual Comprehensive Financial Report Fiscal Year 2020-2021



Presenting: Mr. Robert Bittner, III, CPA & Partner - PBMares

The annual audit for the fiscal year ended June 30, 2021 has been completed. Mr. Robert Bittner, III, CPA and Partner with the independent accounting firm of PBMares will be in attendance to make a presentation to the Board of Directors.

Action Requested: Consider a “Motion to accept the Annual Comprehensive Financial Report”.

B. Construction Contract Time Extension Requests



Presenting: Mr. David M. Mohr, COO

Construction is currently underway on two separate capital improvement projects at the ONWASA Main Office complex:

- Replacement of the existing roof on the Administration Building. The contractor is Rescue Construction Solutions, Incorporated of Raleigh, NC. Notice to Proceed was issued February 8, 2021 with a Final Completion Date of September 4, 2021.
- A new water chemistry laboratory building addition. The contractor is Primus Structures Incorporated of Newport, NC. Notice to Proceed was issued December 14, 2020 with a Final Completion Date of December 14, 2021.

While substantial progress has been made on each project, the original completion schedules for both have been adversely impacted by an industry-wide lack of availability for certain construction materials, extremely long lead times for ordered items and indefinite delivery dates for certain prefabricated components. As an example, due to delays in obtaining critical materials (insulation and adhesives), the roof replacement project was previously granted a 58-day time extension however even that was insufficient given the actual time required to secure those materials. Based on the current level of completion, the contractors' best estimates for the duration the remaining work, and with input from the consulting architect overseeing both projects, I believe these requests for additional time are appropriate and therefore recommend approval of a 109 day time extension for the roof project and a 72 day time extension for the laboratory project at no increase in contract cost.

Action Requested: Consider a “Motion to proceed with amending the construction contracts with the three listed firms, and to authorize the Chief Executive Officer to execute appropriate Change Orders and any additional documents as required in connection with this action”.

C. Capital Projects Update



Presenting: Mr. David M. Mohr, COO

ONWASA has several construction projects underway at this time, with more to come. Each quarter, Mr. David Mohr will give the Board of Directors and the public a report consisting of updates of major projects. Mr. Mohr will provide pictures of the progress when possible.

Action Requested: No action requested.

4. PUBLIC COMMENT



Citizens are invited to address any comments or concerns to the Board of Directors. Each speaker is granted three (3) minutes during this period of public comment.

6. CHIEF EXECUTIVE OFFICER'S COMMENTS

7. BOARD OF DIRECTOR'S COMMENTS

8. ADJOURN

For Reference: ONWASA Strategic Plan Goals

Business Items and Major Budget Initiatives are all tied to the goals that are part of ONWASA's adopted strategic plan. Icons indicate which goals the item(s) support.



Communication and Partnerships

Fostering an environment that encourages open communication and supports partnerships



Enhanced Customer Experience

Creating a culture that delivers an enhanced customer experience



Financial Stewardship

Generating revenues sufficient to support operations and growth, while maintaining reasonable rates



Reliable and Sufficient Infrastructure

Planning, delivering, and maintaining dependable infrastructure necessary to address the changing needs of the service area



Workforce Development

Attracting, developing, and retaining a professional highly skilled, engaged, and versatile team