

**ONWASA BOD REGULAR MEETING
MARCH 21, 2019
JACKSONVILLE CITY HALL**

CALL TO ORDER - Chairman Gregory Hines called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE – Director Michael Lazzara lead the Board and audience in the Pledge of Allegiance.

ADOPTION OF AGENDA

A motion was made by Secretary/Treasurer Paul Conner to adopt the agenda as submitted. A second was made by Director Pat Turner. All were in favor. The motion carried.

APPROVAL OF ITEMS ON CONSENT AGENDA

A motion was made by Vice Chairman Jerry Bittner to approve the consent agenda. Director Pat Turner made a second. All were in favor. The motion carried.

CONSENT AGENDA ITEMS

A. ONWASA Financial Reports

Chief Financial Officer Tiffany Riggs has prepared the January & February 2019 financial reports for review by the Board of Directors.

Action Requested: Consider a *“Motion to accept the monthly financial reports.”*

B. Approval of Minutes

Special Meeting Minutes – November 1, 2018
Regular Meeting Minutes – January 17, 2019

Action Requested: Consider a *“Motion to approve the minutes as presented.”*

Comprehensive Annual Financial Report Fiscal Year 2017-2018

Ms. Tiffany Riggs, Chief Financial Officer, introduced Mr. Robbie Bittner a CPA with RSM US LLP. Ms. Riggs informed the Board that just as the audit was to be completed ONWASA was hit with Hurricane Florence followed by an attack on the computer system by criminals. She stated that RSM went above and beyond their normal level of service while the computer system was down.

Mr. Robbie Bittner thanked Ms. Riggs and her staff for their assistance despite the hurricane and the cyber-attack. He said he was a happy to say ONWASA received an unmodified opinion. He said an unmodified opinion is the highest level of assurance they can provide as auditors.

A motion was made by Director Michael Lazzara to accept the Comprehensive Annual Financial Report. A second was made by Secretary/Treasurer Paul Conner. All were in favor. The motion carried.

Northwest Regional Water Reclamation Facility (Northwest Plant): Long-Term Hazard Mitigation Alternatives and Potential Funding Opportunities

Mr. David Mohr, Engineering Director, explained ONWASA staff have been working with representatives from WK Dickson on flood recovery efforts and on developing hazard mitigation improvements that would lessen or eliminate impacts to plant operations caused by similar events in the future.

Mr. James Holland, Project Manager, with WK Dickson presented an overview of long-term mitigation options for the plant.

Ms. Angela Mettlen, Director of Strategic Funding with WK Dickson explained that the recommended mitigation option has the most opportunity to seek the most funding from the most sources.

A motion was made by Vice Chairman Jerry Bitter to direct staff and ONWASA's consultants, W.K. Dickson to proceed with application to the Golden Leaf Foundation for Northwest Plant mitigation funding. A second was made by Director Royce Bennett. All were in favor. The motion carried.

Personnel Policy Update

Personnel Policy Update

Ms. Joetta Guist, Human Resources Director, said the current Personnel Policy was adopted by ONWASA's Board of Directors on April 17, 2014. She stated due to realizing the need to update the policy to ensure compatibility with changing state and federal law, as well as a changing workplace environment, ONWASA's Human Resources staff initiated a complete personnel policy review in 2018. Ms. Guist informed the Board all staff and attorney changes were considered and incorporated as appropriate prior to submitting the draft policy to the Board of Directors as well as several Director comments.

Vice Chairman Jerry Bittner inquired about training on the new policy. Ms. Guist replied that training sessions would be provided.

A motion was made by Director Pat Turner to adopt the revised ONWASA Personnel Policy. A second was made by Director Royce Bennett. All were in favor. The motion carried.

Public Comment

There were no members of the public who wished to make comments.

Chief Executive Officer's Comments

Mr. Jeffrey Hudson, CEO, provided information on the ONWASA-VFD Partnership for banding fire hydrants that represent flow instead of painting them. Mr. Hudson provided an update on ONWASA's plans to improve storm resiliency.

Board of Directors Comments

Tim Foster said it is impressive with what the Authority has in place.

Director Pat Turner said Mr. Hudson and staff have done a remarkable job. She said Joetta (Guist) did a wonderful job with the personnel policy.

Director Royce Bennett said he appreciates the work that was done with the personnel policy.

Director Michael Lazzara asked if ONWASA has researched natural gas as an option. Mr. Hudson said for some locations ONWASA might be able to connect to natural gas but unfortunately a lot of the well sites are in remote locations.

Chairman Hines said he appreciates everything the staff does.

Closed Session

A motion was made by Director Michael Lazzara to enter into closed session pursuant to NCGS 143-318.11 (a)(6) to discuss the performance of a public officer or employee. A second was made by Director Paul Conner. All were in favor. The motion Carried. The Board entered into closed session at 6:49 PM.

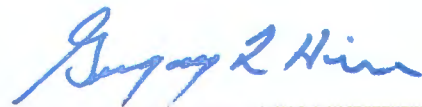
The Board entered back into open session at 7:14 PM.

A motion was made by Vice Chairman Jerry Bittner to adjourn. A second was made by Paul Conner.

The meeting was adjourned at 7:15 PM.

The minutes were approved on May 16, 2019

Onslow Water & Sewer Authority Board of Directors



Gregory Hines, Chairman

ATTEST:



Heather Norris, Clerk

