

**ONWASA BOARD OF DIRECTORS'
BUDGET WORKSHOP
THURSDAY, JUNE 8, 2017
ONWASA OPERATIONS CENTER
JACKSONVILLE NC**

PRESENT FOR THE MEETING:

Gregory Hines, Holly Ridge (ONWASA Chairman)
Jerry Bitter, Jacksonville (ONWASA Vice Chairman)
Paul Conner, Richlands (ONWASA Secretary/Treasurer)
Royce Bennett, Onslow County (ONWASA Director)
Fred Burns, North Topsail Beach (ONWASA Director)
John Lister, Swansboro (ONWASA Director)

Absent from meeting:

Jack Bright, Onslow County (ONWASA Director)
Michael Lazzara, Jacksonville (ONWASA Director)

ALSO PRESENT:

Jeffrey L. Hudson (CEO), Teresa Zavala (PIO), David Mohr (Engineering Director), Tiffany Riggs (Finance Director), Robin King (Accounting Specialist), Dawn Taylor (Accounting Specialist), David Bergman (IT Director), Joetta Guist (HR Director), Matthew Padgett (Distribution Superintendent), Eddie Caron (WWTP Superintendent), Richard Whitehurst (Metering Superintendent), Seth Brown (Water Superintendent), Greg Oliver (Safety Officer), Gail Osbeck (Customer Service Director)

CALL TO ORDER - The meeting was called to order by Chairman Gregory Hines at 6:00 PM.

INVOCATION – Mr. Gregory Hines, Chairman provided invocation.

PLEDGE OF ALLEGIANCE- Mr. John Lister, Director, led the Board and audience in the Pledge of Allegiance.

A motion was made by Director Fred Burns to approve the agenda as submitted. Motion was seconded by Director John Lister. All were in favor, the motion carried unanimously.

1. ONWASA Proposed FY17-18 Budget Presentation

Mr. Jeffrey L. Hudson, CEO, provided the FY2017-18 Budget to the ONWASA Board of Directors. A copy of the power point presentation may be found at exhibit A and are fully incorporated herein by reference. After Mr. Hudson presented an overview of the budget to the Board of Directors he asked Ms. Tiffany Riggs, Finance Director to present on total budgets, sources of revenue, and total expenditures.

Ms. Riggs used Exhibit A to provide the Board with information on Total Budgets and Sources of Revenue. She stated that the significant decrease in capital project budget is due to the closing of three projects. Ms. Riggs stated that the major sources of revenue Water and Wastewater Rates represent over 68% of budgeted revenue. Minimal revenue increases for water and wastewater of approximately 1.3% and 1.7% respectively were projected. Ms. Riggs shared that these increases correlate with the growth in customer base of approximately 1.2% over the last year.

Ms. Gail Osbeck, Customer Service Director, presented to the Board on the proposed Rate and Fee Schedule changes. Ms. Osbeck pointed out eliminating the Transaction Fee is a positive for customers because customers like having the

ability to pay online and by the phone free of charge. She went on to explain the Service Call Fee modification would give each customer one free service call per calendar year making the policy in line with the leak policy. Ms. Osbeck explained the proposed change to the After Hours Fee is a time adjustment from 2:00 PM to 4:00 PM.

Mr. Jerry Bittner asked Ms. Osbeck on the transaction fee what percentage of our revenues are paid by online billing. Ms. Osbeck replied that the new software just launched however previously with ONWASA had approximately 9,000 customers paying online in addition approximately 2,300 were paying by phone. Mr. Bittner asked what will eliminating the fee cost in expense. He stated we must be paying credit card companies a fee to process payments. Ms. Osbeck responded we have changed credit card processing companies and feel we are moving in a positive direction with fees.

Mr. David Mohr, Engineering Director, provided a report on repair and replacement projects.

Mr. John Lister asked if the radio read need a truck to drive around. Mr. Hudson replied yes.

Motion made by Director Fred Burns to change the Public Hearing date to Wednesday June 21, 2017. Motion was seconded by Director Royce Bennett. Motion carried unanimously.

Director Comments

Greg Hines said staff did a great job with the presentation. He added he appreciates it.

Vice Chairman Jerry Bittner stated the budget was well formulated and comprehensive.

Director Fred Burns said it is nice to have a plus in the budget and great job with the presentation.

Secretary Paul Conner said the staff continues to do a good job.

Director Royce Bennett stated everything looks good.

Adjourn

Motion made by Vice Chairman Jerry Bitner to adjourn. Motion seconded by Secretary Paul Conner. Motion carried unanimously.

Meeting adjourned at 7:21 PM.


Clerk to the Board


Chairman

