



ONWASA Board of Directors

Regular Meeting Minutes

Thursday, May 18, 2017

6:00 p.m.

Jacksonville City Hall, New Bridge Street, Jacksonville, NC

Present for meeting: Gregory Hines, Holly Ridge (ONWASA Chairman)
Jerry Bittner, Jacksonville (ONWASA Vice-Chairman)
John Lister, Swansboro (ONWASA Director)
Fred Burns, North Topsail Beach (ONWASA Director)
Royce Bennett, Onslow County (ONWASA Director)
Jack Bright, Onslow County (ONWASA Director)
Michael Lazzara, Jacksonville (ONWASA Director)

Absent from meeting:
Paul Conner, Richlands (ONWASA Secretary/Treasurer)

Also present for meeting: Jeffrey Hudson (Executive Director/CEO), Chuck Kitchen (Legal Counsel), Teresa Stanley (PIO/Clerk to the Board), Tiffany Riggs (Finance Director), David Bergman (IT Director), Joetta Guist (HR Director), Matthew Padgett (Distribution Superintendent), Seth Brown (Water Superintendent), Eddie Caron (WWTP Superintendent), Gail Osbeck (Customer Service Director),

Meeting Called to Order by Chairman Hines at 6:00 p.m.

Invocation – Chairman Hines

Pledge of Allegiance – Director Bennett

I. Approval of the Agenda

MOTION: Motion made by Director Lazzara to approve the agenda as submitted. Motion seconded by Director Bennett, motion carried unanimously.

II. Approval of Minutes:

- March 8, 2017 Special Meeting Minutes
- March 16, 2017 Regular Meeting Minutes
- April 20, 2017 Special Meeting Minutes

MOTION: Motion made by Director Bright to approve the minutes as submitted. Motion seconded by Director Bennett, motion carried unanimously.

B) Execution of Construction Contract with 274 Construction Group, Inc. for the Holly Ridge Sewer Improvements Project – Matthew Padgett, Distribution Superintendent.

Discussion Summary:

Mr. Padgett stated in order to investigate sanitary sewer overflow events upstream of the Jenkins Street Pump Station in the Town of Holly Ridge, an assessment of the existing gravity sewer collection system in this area was completed in late 2015. Based on the results of this assessment, a Task Order was then issued to Highfill Infrastructure Engineering and design work begun on a project to replace selected lines and manholes to improve flow conditions. Bidding documents for the project, which included installation of 2,800 linear feet of 8-inch gravity sewer and 9 manholes, were completed by March 2017 and the project advertised for formal bidding.

On April 25, 2017 a total of four bids were received and opened for this project Mr. Padgett continued. The apparent low bidder was the 274 Construction Group, Inc. of Wilmington, NC in the amount of \$349,385.18, which was approximately 7% below the engineer's estimated construction cost and within the established project budget.

Mr. Padgett recommended the Board award the construction contract to 274 Construction Group, Inc.

MOTION: *Motion made by Director Lazzara to award the construction contract to 274 Construction Group, Inc. in the amount of \$349,385.18, and authorize the Executive Director/CEO to execute the project ordinance and budget amendment, contract plus other documents as may be required in connection with this action. Motion seconded by Director Lister; motion carried unanimously.*

VII. Executive Director's Report

Mr. Hudson gave the Board members a current sequence of events for the ATS Software change-over. He stated that this was a very work intensive multi-year project and staff were working through the weekend in preparation of the go-live date of March 20th. He thanked Dave Bergman, Tiffany Riggs, and Gail Osbeck and all staff involved in this project to get it to the finishing point.

VIII. Board Member Request/Comments

Director Bright – no comment.

Director Burns – no comment.

Director Lister – Thanked the staff of ONWASA and was happy for the new billing system and for the improvements at the NW Plant.

Vice Chairman Bittner – no comment.

Secretary/Treasurer Conner – Absent.

Director Bennett – Congratulated the Dixon Water Treatment Plant for getting 2nd place in water taste contest.

Director Lazzara – no comment.

