

**ONWASA BOD REGULAR MEETING  
MAY 30, 2019  
JACKSONVILLE CITY HALL**

**CALL TO ORDER** - Chairman Gregory Hines called the meeting to order at 6:00 PM.

Present: Director Gregory Hines, Director Jerry Bittner, Director Paul Conner, Director Pat Turner, Director Dan Tuman, and Director Tim Foster. Absent: Director Michael Lazzara and Director Royce Bennett.

**INVOCATION** – Pastor Joel D. Churchwell, Sandy Run Missionary Baptist Church provided the invocation.

**PLEDGE OF ALLEGIANCE** – Director Gregory Hines lead the Board and Audience in the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Director Paul Conner made a motion to approve the agenda as presented. Director Dan Tuman made a second.

**Public Hearing for FY19-20 ONWASA BUDGET**

Mr. Hudson informed the Board that the budget has been advertised and posted at the satellite offices as well as in the main office on Georgetown Road. He informed the Board that no written comments were received.

Chairman Gregory Hines opened the Public Hearing. There were no members of the public who wished to speak. Director Dan Tuman made a motion to close the Public Hearing. Director Pat Turner made a second. Chairman Hines closed the Public Hearing.

**Discussion of the FY19-20 Proposed ONWASA Budget**

Vice Chairman Jerry Bittner made a motion to approve the 2019-2020 Budget Ordinance and adopt the Rate and Fee Schedule Resolution. Secretary/Treasurer Paul Conner made a second. All were in favor, the motion carried.

**Adoption of Capital Improvement Plan Project Ordinances**

Mr. David Mohr, PE, Engineering Director provided an overview of the capital project process that ONWASA uses. He provided a brief explanation of each proposed project budget ordinance as well as the proposed project ordinance amendment.

- Project 7 is the Heather Loop Road Gravity Sewer Improvements Project. It was created last year and is being amended from \$50,000 (which was estimated for professional services only) to \$150,000 (which includes both professional services and construction).
  
- Project 9 is the Swansboro Wastewater Treatment Plant Infiltration Pond Flow Meter Project in the amount of \$165,000.

- Project 10 is a Pumping Station Rehabilitation Project in the amount of \$150,000.
- Project 11 is a Capacity Assessment of the Holly Ridge and Summerhouse WWTPs in the amount of \$150,000.

Vice Chairman Jerry Bittner asked if Project 10 included all of the pumping stations. Mr. Mohr explained that it includes an initial assessment of all 72. Vice Chairman Bittner then asked if it included assessments only and no work. Mr. Mohr stated it would be for assessments to determine current condition, when we can expect to need to put them in the capital budget for replacement or repair, and prioritize which ones need to be worked on first. Vice Chairman Bittner asked if it would be in-house or outside consultant. Mr. Mohr replied the work would be done by an outside consultant who would rely heavily on staff.

A motion was made by Secretary/Treasurer Paul Conner made a motion to amend CIP Project Ordinance 7 and adopt CIP Project Ordinances 9, 10, and 11 along with corresponding budget amendments. A second was made by Director Tim Foster. All were in favor, the motion carried.

#### **Discussion of the June 20, 2019 Board of Directors' Meeting**

Mr. Jeffrey Hudson, CEO, stated that with the actions taken by the Board tonight we will not have anything to bring to the Board on June 20, 2019. He further explained that it might be necessary to call a special meeting in the future when engineering studies have been received.

Director Dan Tuman made a motion to cancel the June 20, 2019 meeting. Vice Chairman Jerry Bittner made a second. All were in favor, the motion carried.

#### **Water System Demand Brief**

Mr. Seth Brown, Superintendent of Water, informed the Board that demand brought on by Memorial Day weekend and abnormally dry weather the water reserve storage dropped to 6.3 MG or 40% of storage capacity. Mr. Brown added that at no time did ONWASA's water quality fail to meet state and federal EPA mandated guidelines for safe drinking water. He added that at the time of the meeting water storage was back to 9.5 MG or 60% of our storage capacity.

Chairman Gregory Hines asked what the demand had been during the last two days. Mr. Brown replied that on Monday it was up to 13.9 MG and Tuesday it dropped to 12.7 MG and Wednesday it was down to 12.6 MG.

Mr. Hudson added that over the last few days ONWASA had interviews with various television stations and he has a radio interview planned to discuss water conservation.

#### **Closed Session**

Chairman Hines called for a motion to enter into closed session pursuant to NCGS 143-318.11 (a) (6) to discuss the performance of a public officer or employee. A motion was made by Secretary/Treasurer Paul Conner. A second was made by Director Pat Turner. The Board entered into closed session at 6:17 PM.



The Board entered back into regular session at 6:53 PM. Chairman Gregory Hines asked if there was action to be voted on

Mr. Jerry Bittner stated that the Board was unanimous in appraising the performance of the Executive Director/CEO and rated his performance as extraordinary and deserving of a performance increase in salary of \$5,000 effective June 1<sup>st</sup> and also in addition to authorize an amendment to the employees personal services contract to increase the amount of vacation earned annually from herein to an additional eight days. A second was made by Director Pat Turner. All were in favor, the motion carried.

#### **Board of Directors' Comments**

Director Tim Foster said this was the third meeting he has attended. He said he made a few visits to the ONWASA offices. He stated the atmosphere is very pleasing and is obviously from Mr. Hudson's leadership. It is obvious from the atmosphere that has been developed of customer first. He expressed gratitude.

Director Pat Turner congratulated the staff and Mr. Hudson on the budget. She said it is obviously a stressful time of year so congratulations.

Director Dan Tuman commend the executive director for an outstanding job this past year.

Vice Chairman Jerry Bittner stated that at last meeting he brought up a request to have a report created on the western Onslow trunk sewer project. He stated the Board has it in front of them. He said that is indicative of the quality of work expected from the director. He said a lot of the work represents the ability and understanding of the finance officer, Tiffany Riggs. Vice Chairman Bittner expressed his gratitude.

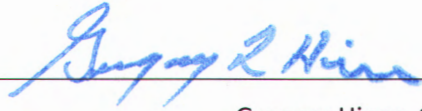
Secretary/Treasurer Paul Conner shared that Mr. Hudson gave credit to the staff when given praise by the Board. He added that he wished to thank the staff for doing what they do.

Chairman Gregory Hines said it is great that we have the group we have working with us. He thanked those at home watching the meeting. He further stated that the staff always comes through.

A motion to adjourn was made by Secretary/Treasurer Paul Conner. All were in favor.  
The meeting was adjourned at 6:57 PM.

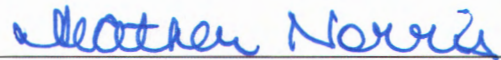
The minutes were approved on September 19, 2019.

Onslow Water & Sewer Authority Board of Directors



Gregory Hines, Chairman

ATTEST:



Heather Norris, Clerk

