

**ONWASA BOD SPECIAL MEETING
OCTOBER 2, 2018
MAIN OFFICE BOARD ROOM 228 GEORGETOWN ROAD**

CALL TO ORDER - Chairman Gregory Hines called the meeting to order at 9:00 AM.

Chairman Hines turned the meeting over to Mr. Jeffrey Hudson, CEO. Mr. Hudson provided an overview of the presentations and introduced Ms. Tiffany Riggs, CFO.

Presentations on Hurricane Florence

Ms. Tiffany Riggs, CFO presented the Board with a handout containing financial estimates of damage and cost due to Hurricane Florence. Director Lazzara asked if any employees were not paid due to office closure. Ms. Riggs stated that all employees that were unable to work due to office closure received inclement weather pay.

Mr. James Holland, PE of W.K. Dickson & Co. provided a presentation to the Board on the Northwest Plant.

Mr. David Mohr, Director of Engineering, provided the Board with a report of damage assessment from Hurricane Florence.

Resolution – Designation of Applicants Agent

Mr. Hudson explained the requirements of designating an applicant's agent following a major disaster.

Vice Chairman Jerry Bittner made a motion to approve North Carolina Division of Emergency Management Resolution designating Dawn Taylor as the ONWASA Primary Agent, Tiffany Riggs as the Secondary Agent, and Jeffrey Hudson as the Certifying Official. The motion was seconded by Secretary/Treasurer Paul Conner, all were in favor. The motion passed unanimously.

Budget Amendments because of Hurricane Florence

Mr. Jeffrey Hudson, CFO, asked the Board to approve budget amendments for the known cost associated with the recovery efforts with Hurricane Florence. Mr. Hudson stated that ONWASA intends to seek reimbursement for the cost from insurance, NC League of Municipalities, and federal agencies.

A motion was made by Vice Chairman Jerry Bittner to approve the budget amendments in the amount of \$1,699,200. A second was made by Director Royce Bennett, all were in favor. The motion passed unanimously.

Northwest Project Ordinance

Mr. Jeffrey Hudson presented the Board with the Northwest Project Ordinance. He stated that the ordinance was based on estimates of the known damage at the Northwest Regional Water Reclamation Facility. He further stated that the estimates were provided by James Holland of W.K. Dickson & Co., Inc. and were to restore the facility to its original condition. Mr. Hudson informed the Board of ONWASA's

intention to seek reimbursement for the restoration from insurance, NC League of Municipalities, and federal agencies.

A motion was made by Secretary/Treasurer Paul Conner to approve project ordinance in the amount of \$5,000,000. Director Royce Bennett made a second, all were in favor. The motion carried unanimously.

Provision of Relief to ONWASA Customers

Mr. Jeff Hudson, CEO, presented the Board with a plan to waive certain fees for ONWASA customers during the recovery period.

Mr. Hudson explained that If a customer's home is uninhabitable and they prefer their water service to be disconnected, ONWASA will suspend their account and lock the meter until such time they would like to restore their service. We will not assess any charges to the customer's account and we will restore service at no charge.

- i. If a customer's home is uninhabitable and they prefer their water service to be disconnected, we will suspend their account and lock the meter until such time they would like to restore their service. We will not assess any charges to the customer's account and we will restore service at no charge.
- ii. If a customer's home is uninhabitable and they prefer their water service continue, they will be billed their normal charges.
- iii. Late Fees and Non-Payment Processing Fees will not be charged during the Recovery Period of September 11 - November 1.
- iv. Late Fees and Non-Payment Processing Fees assessed prior to September 11, will be held in abeyance until November 1.
- v. If a customer has a leak during the recovery period, they will be averaged billed.

A motion was made by Director Dan Tuman to waive fees during a recovery period of September 11, 2018 to November 1, 2018 as presented. A second was made by Secretary/Treasurer Paul Conner, all were in favor. The motion carried unanimously.

Request for a Late October Special Meeting

Mr. Hudson asked the Board to consider having a second special meeting in October to handle the business from the September 20th cancelled meeting and to allow for the cancellation of the November 15th meeting.

A motion was made by Director Dan Tuman to schedule a Special Meeting on October 18, 2018 at 6:00 PM. A second was made by Director Mike Lazzara, all were in favor. The motion carried unanimously.

Director Comments

Director Jack Bright stated ONWASA did a good job with the hand they were dealt.

Director Dan Tuman commented that the hazard mitigation plan is a good plan.
Vice Chairman Jerry Bittner commended ONWASA on responding to the challenge of adversity.

Secretary/Treasurer Paul Conner expressed sincere thanks to the Staff of ONWASA.

Director Royce Bennett thanked staff for responding to all of the issues he brought forward. Director Bennett said staff was always working hard to make things work when he stopped by during the crisis.

Chairman Greg Hines thanked W.K. Dickson for their help. He expressed gratitude to Mr. Hudson for the foresight he brings to ONWASA.

A motion was made by Vice Chairman Jerry Bittner to adjourn the meeting. A second was made by Secretary/Treasurer Paul Conner.


The meeting was adjourned at 9:57 AM
The minutes were approved January 17, 2019

Onslow Water & Sewer Authority Board of Directors



Gregory Hines, Chairman

ATTEST:



Heather Norris, Clerk

